

BLAIR TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
January 10, 2006
APPROVED (2-14-06)

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 7:00 P.M. on January 10, 2006 at the Township Hall and was called to order by Supervisor Pahl.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

ROLL CALL: Members: Lowe, Tharp, Clous, Nowak, Rademaker, Fleis and Pahl were present. There were 7 guests in attendance along with Clyde Johnson from Gosling Czubak, Medical Director-Daryl Case, Zoning Administrator-Marvin Radtke, Aaron Plowman-Assessor and Water Dept.-Martin Hisem.

LIMITED PUBLIC INPUT: Public Comments was heard.

APPROVAL OF AGENDA: **Motion by Pahl supported by Lowe** to add Letter (O) appointment of Dave McGee to the Zoning Board of Appeals to the agenda and approve the amended agenda. 7 yeas, Motion carried.

PRESENTATIONS/SPECIAL REPORT

County Commissioner's Report: Dick Thomas and Virginia Olds were present and updated the board on the progress of the jail. An Open House will be held at the end of February for the new jail. The new Planning Director starts on January 23, 2006. There are meetings and studies on taking out the dams.

Sheriff's Report: Deputy Opper reported that Blair Township is 3rd highest in the county with 170 complaints for the month of December.

Sewer Report: Clyde Johnson announced that the construction on the sewer system is moving along. Elmer's have (2) crews working on the project. The pump station is being worked on and by the end of February should be wired up.

ANNOUNCEMENTS/CORRESPONDENCES: None

CONSENT CALENDAR: The EMS, Fire, Zoning, Treasurer's Report and Minutes were pulled for Discussion.

Motion by Lowe supported by Clous to accept the Assessing and Supervisor's Reports. To approve the General fund vouchers # 22676- 22752, Ambulance fund vouchers# 8469-8553, Fire & Police fund vouchers # 5672-5693, Trust & Agency fund vouchers# 1200-12002 for a Grand Total of \$123,421.31. The Water vouchers # 1133 and vouchers# 2048-2060 for a total of \$19,856.06. Fleis, Clous, Lowe, Nowak, Pahl, Rademaker, Tharp, 7 yeas, Motion carried.

Motion by Pahl supported by Fleis to move the treasurer's report after letter (O) on the agenda, 7 yeas, Motion carried. **Motion by Rademaker supported by Tharp** to accept the EMS, Fire, Zoning Reports and approve the Minutes of December13, 2005 Regular Meeting with correction. To add the words *to approve the naming of the* private road on property # 28-02-002-004-20 in Section 2 in Blair Township and to remove the words *sanitary sewer* from the motion to amend the Water Ordinance. 7 yeas, Motion carried.

OLD BUSINESS: None

NEW BUSINESS: **Motion by Nowak supported by Pahl** to adjust the Special Assessment Sewer District Roll on Parcel Number 28-02-008-013-00 from \$574.99 to \$ -0- the reason is there is no building area on the property. RCV: Fleis, Tharp, Lowe, Clous, Pahl, Rademaker, Nowak, 7 yeas, Motion carried.

Motion by Tharp supported by Clous to donate the Wooden Podium and eight Wooden Chairs to the Old Township Hall at the fairgrounds. 7 yeas, Motion carried.

Motion by Fleis supported by Tharp to dispose of the surplus Equipment as presented. The complete list is in the inventory file. 7 yeas, Motion carried.

Motion by Rademaker supported by Fleis to present to the DPW a pay draw for Gosling-Czubak on Invoice # 51510 for \$30,091.63. RCV: Rademaker, Pahl, Clous, Lowe, Nowak, Fleis, Tharp, 7 years, Motion carried.

Motion by Pahl supported by Fleis to accept Gosling Czubak as the Township Engineers for Township inspections. 7 years, Motion carried.

Motion by Tharp supported by Fleis to have the supervisor explore the process to acquire the purchase of property for a new water storage tank. 7 years, Motion carried.

Payment of Taxes by credit card was discussed. No action was taken.

Motion by Nowak supported by Fleis to hire Shawn Bottomley as a Part-Time Pool EMT/Firefighter. 7 years, Motion carried.

Motion by Tharp supported by Rademaker to increase the Extrication Charges from \$500.00 to \$750.00. 7 years, Motion carried.

The International Fire Code Ordinance was discussed in length. No action was taken at this time.

Recess at 9:29 p.m.

Back to order at 9:39 p.m.

Motion by Tharp supported by Rademaker to pass a performance Resolution that is required by the Michigan Department of Transportation for the purpose of issuing to a municipal utility an individual permit for the use of the State Trunk line Right of Way. RCV: Tharp, Lowe, Pahl, Rademaker, Clous, Fleis, Nowak. 7 years, Motion carried.

Motion by Fleis supported by Rademaker to receive proposals for a high-speed pump for the Water Plant. RCV: Lowe, Clous, Nowak, Rademaker, Pahl, Fleis, Tharp. 7 years, Motion carried.

Motion by Tharp supported by Nowak to recommend to the Planning Commission to change the penalty for zoning violations from misdemeanors to civil infractions. 7 years, Motion carried.

Motion by Lowe supported by Tharp to adopt Policy Number 2006-01, Policy on Payment of Monthly Bills. 7 years, Motion carried.

Motion by Tharp supported by Nowak to reappoint David McGee to the Zoning Board of Appeals for a (3) year term ending 2-10-2009. 7 years, Motion carried.

Discussion was held in the reconciliation of Banks Statements with the Treasurer's Records and the reconciliation of the Clerk and Treasurer. Comments were made by the Treasurer that Bank runs usually take an hour but she also runs errands when she is out and about. To give the Treasurer more time for Bank Reconciliation, the Board recommended that the Treasurer goes to the Bank weekly instead of daily. The Clerk commented that they were all in balance with the accounts except for the Water investment account. **Motion by Fleis supported by Pahl** to have an auditor come in and reconcile the Water investment accounts with the Clerk and Treasurer. 7 years, Motion carried. **Motion by Lowe supported by Tharp** to direct the Treasurer to remove the monies from Northwestern Savings Bank and deposit it into Traverse City State Bank with both the Clerk and Treasurer and deputies signatures on the Account. RCV: Rademaker, Fleis, Clous, Tharp, Lowe, Pahl, yeas, Nowak, nay, Motion carried. **Motion by Fleis supported by Tharp** to direct the Treasurer to go to the Banks on Friday for deposits unless a Friday is a Holiday and the Bank is closed then she can go to the Bank on the Thursday before the Holiday and if the cash amount exceeds \$10,000.00 in one day, she may make a deposit that day. RCV: Lowe, Fleis, Rademaker, Pahl, Clous, Tharp, yeas, Nowak, nay, Motion carried.

PUBLIC INPUT: Comments were heard.

ADJOURNMENT: **Motion by Clous supported by Tharp** to adjourn at 10:39 p.m. 7 years, Motion carried.

Betty A Tharp
Clerk

Patrick Pahl
Supervisor